

# Farm Manager

## Job Description

### **I. Purpose**

Maintain a nurturing, structured, and educational market garden while organizing resources in order to achieve the operation's business goals.

**II. Essential Functions** – (The following are intended as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Cooperatively work with others and communicate well with students, staff and associates.
2. Build positive relationships within the campus and general community.
3. Organize a weekly rotation schedule for Farm Assistants.
4. Perform regular equipment maintenance.
5. Maintain the grounds and structures on the market garden.
6. Monitor, maintain and improve the progress of projects and plots.
7. Uphold guidelines and standards of the institution's handbooks.
8. Seasonally work nights and weekends.
9. Ensure compliance with applicable regulations, certifications and health & safety guidelines
10. Work with the agriculture teacher to foster continuous improvement of the students education in agriculture

### **III. Qualifications**

1. A committed Seventh-day Adventist in a growing relationship with Jesus Christ
2. Previous practical experience as a farmer for 2-3 years is desired, but not required.
3. Good communication skills and the ability to work effectively with others.
4. Multi-tasking and organizational skills are necessary
5. A desire to mentor young people and a willingness to serve others.

### **IV. Physical Requirements**

Regularly required to stand, walk, bend over, stoop, grasp, reach overhead, push, pull, move, lift and/or carry 0-65 pounds.

### **V. Work Environment**

Employees in this work environment will be required to work outdoors, in the greenhouses and in the office amongst machinery, tools and pests.